

F.No.01-02/2025-IS.14  
Government of India  
Ministry of Education  
Department of School Education & Literacy

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Shastri Bhawan, New Delhi  
Dated: 23<sup>rd</sup> May, 2025

**OFFICE MEMORANDUM**

**Subject:** Constitution of 'Working Group' for the theme "Schooling: Building Blocks" under the broad theme of "Human Capital for Viksit Bharat" for the 5<sup>th</sup> National Conference of Chief Secretaries - regarding.

The 5<sup>th</sup> National Conference of Chief Secretaries is scheduled to be held in the month of November, 2025 with the overarching theme 'Human Capital for Viksit Bharat' for which Department of School Education & Literacy (DoSEL) has been designated as Overall Nodal Department. In addition, one of the pillars under this theme is 'Schooling: Building Blocks' for which DoSEL is the Nodal Department.

2. Accordingly, a working group is to be constituted by this Department, with timelines as under:

S.No.	Action	Timeline
1.	<b>Formation of Working Group</b>	25 May, 2025
2.	<b>Issuance of Guidelines by DoSEL</b> on the overarching theme of the Conference	5 June, 2025
3.	<b>Concept Note by Nodal Ministry</b> Preparation of Concept Note & circulate to all States/UTs. DoSEL to coordinate with all concerned Nodal Ministries / Departments and facilitate preparation of sub theme specific concept Note	15 June, 2025
4.	<b>Workshops with States &amp; UTs by Nodal Ministry/Deptt.</b> Conduct Workshops with States (minimum 1 physical and 1 virtual).	15 June-10 July, 2025
5.	<b>Feedback Notes by States/UTs</b> States to seek inputs in the form of Feedback notes from officers at States/UT (including grassroot level officers) and collate the same & upload on portal.	10 July-20 August, 2025
6.	<b>State Specific Notes by States/UTs</b> States/UTs to prepare State/UT specific notes.	31 August, 2025

7.	<b>Background Notes by Nodal Ministry</b> Nodal Ministry/Deptt. to prepare the note based on inputs from all State specific Notes, experts, NITI Aayog and inputs from Ministry officials. DoSEL to coordinate with Nodal Ministries / Departments and facilitate preparation of sub theme specific Background Note.	30 September, 2025
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3. In this context, it has been decided that the 'Working Group' for the Department of School Education & Literacy for the sub-theme is 'Schooling: Building Blocks' will comprise of the following members:

<b>Representatives from Department of School Education &amp; Literacy, Govt. of India</b>		
1.	Sh. Sanjay Kumar, Secretary, DoSEL, MoE	Chairman
2.	Sh. Anil Kumar Singhal, AS (SS-II), DoSEL, MoE	Nodal Officer
3.	Smt. A. Srija, Economic Advisor, DoSEL, MoE	Member
4.	Sh. V. Hegde, DDG Statistics, DoSEL, MoE	Member
<b>Representatives from other Ministries/ Departments, Govt. of India</b>		
5.	Sh. Nilambuj Sharan, Sr. Economic Advisor, Ministry of Skill Development and Entrepreneurship	Member
6.	Representative from M/oWCD (to be nominated by Secretary, M/oWCD)	Member
<b>Representatives from States</b>		
7.	Dr. B. Chandra Mohan, Principal Secretary, Department of School Education, Government of TamilNadu	Member
8.	Ms. V. Rashmi Mahesh, Principal Secretary, Department of School Education & Literacy, Government of Karnataka	Member
9.	Sh. Rajesh Sharma, SPD, Samagra Shiksha, Government of Himachal Pradesh	Member
10.	Sh. Ajay Yadav, Secretary-cum-SPD (Education), Education Department, Government of Bihar	Member
11.	Smt. Kanchan Verma, DG School Education, Government of Uttar Pradesh	Member
12.	Sh. Ranjeeth Kumar J., SPD, Samagra Shiksha, Government of Gujarat	Member
13.	Dr. Om Prakash, Mission Director, Samagra Shiksha, Education Department, Government of Assam	Member
14.	Ms. Shilpa Gupta, Commissioner- Public Instruction, Government of Madhya Pradesh	Member
15.	Sh. B. Srinivasa Rao, SPD, Samagra Shiksha, Government of Andhra Pradesh	Member



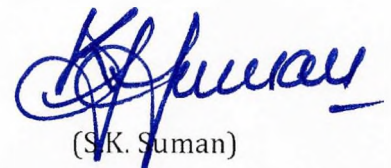
Representatives from Expert Bodies		
16.	Dr. Rukmini Banerji, CEO, Pratham Education Foundation	Member
17.	Ms. Khushboo Awasthi, Co-Founder & C.O.O. Shiksha Lokam	Member
18.	Smt. Pramila Manoharan, Education Specialist, UNICEF	Member
19.	Sh. Manish Jain, Teaching Professor (Centre for Creative Learning), IIT, Gandhinagar	Member

4. The Working Group would deliberate on various aspects relating to 'Schooling: Building Blocks' including Focus on basic education; Outcome based education; Quality; key areas of improvement and best practices to prepare a Concept Note of 3-4 pages broadly highlighting introduction, current situation, challenges, possible solutions, way forward and issues of deliberation. Further, the concept note shall be circulated to States/UTs and the working group is required to prepare Background Note of about 40 pages incorporating inputs and issues coming from States/UTs notes and feedback notes of officers and inputs of experts, academia, various stakeholders & overall theme.

5. If required, any official or non-official can be invited/co-opted as a Special Invitee. The Working Group may also form Sub-committee(s) within, to examine any other issues. The Ministry will provide secretarial assistance.

6. Sh. Anil Kumar Singhal, AS (SS-II), DoSEL will be the Nodal Officer for matters related to the working group mentioned above.

7. This issues with the approval of Secretary, Department of School Education & Literacy, Ministry of Education.



(S.K. Suman)

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To:

1. All members of the Working Group
2. Secretary, Ministry of Women and Child Development (with request to nominate a member not below the rank of Joint Secretary)
3. Ms Gitanjali Gupta, Additional Secretary, NITI Aayog
4. NIC to upload it on Department's website and e-office notice board