

F.No. 2-10/2019-EE.12
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy

New Delhi, 1st March, 2019

OFFICE ORDER

The following items of work relating to the Department of School Education & Literacy have been allocated to the concerned Bureau Heads as indicated against each of them with immediate effect and until further orders:

S. No.	Name of the Officer	Items of Work Allocated
1.	Shri Sanjay Kumar Joint Secretary (Inst.)	KVS, NVS, CBSE, NCERT, CTSA, NIOS, all School Boards, matters relating to UTs, matters relating to Private Schools, Indo Mongolian School.
2.	Shri Ramachandra Meena Joint Secretary (MDM)	Mid Day Meal Scheme, National Awards to Teachers (NAT), National Bal Bhawan (NBB), National Foundation for Teacher Welfare (NFTW), Health and Nutrition component of Samagra Shiksha, Media, Vice-Chairperson KVS.
3.	Shri Rajib Kumar Sen JS & EA	All Plans, Economic analysis & monitoring of resource allocation for and expenditure on Education, Operation Digital Board, All Digital Initiatives and ICT component of Samagra Shiksha, Coordination of all Portals in the Department, Performance Grading Index, UDISE+, DIKSHA, Big Data in School Education, UNESCO, NIC.
4.	Smt. Lamchonghoi Sweety Changsan Joint Secretary (SS-1)	All matters under Samagra Shiksha pertaining to : 1. Early Childhood Education (ECE)/Pre- Primary 2. Promotion of Sports/Games/Play 3. Promotion of Reading/Libraries 4. Yoga in schools 5. Life skills 6. Inclusive Education (Girls, Differently Abled, SC/ST, etc. including KGBV) 7. Equity 8. Experiential Learning including Rangotsav, Language Festival, etc. 9. Adolescent Education 10. Mahila Samakhya, and also 11. Scheme for Providing Quality Education in Madrasas (SPQEM) 12. Scheme for Infrastructure Development in Minority Institutions (IDMI) 13. National Means-cum-Merit Scholarship Scheme 14. National Scheme for Incentive to the Girl Child for Secondary Education

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5.	Shri Sachin Sinha Joint Secretary (AE/Admin)	Adult Education and Literacy, Saakshar Bharat Mission, Scheme for Assistance to Voluntary Agencies for Adult Education and Skill Development. Directorate of Adult Education (DAE) Coordination & Parliamentary work of Dept. of School Education & Literacy including PRAGATI, UT Portal of NITI Aayog, e-office, National Component, all reviews by PM, Group of Secretaries, etc. Administration & International Cooperation relating to D/o SE&L, e-Samiksha, LIMBS.
6.	Shri Maneesh Garg Joint Secretary (SS-2)	All matters under the Samagra Shiksha pertaining to : 1. Policy & Planning 2. Finance, Budget 3. Learning 4. Assessment 5. Teachers & Principals 6. NCTE 7. Vocational Education 8. Model Schools 9. Work relating to DBT and Aadhaar 10. RTE 11. Appointment of Language Teachers (ALT) scheme 12. Infrastructure 13. Access 14. Swachh Vidyalaya including Puraskar 15. World Bank 16. UNICEF 17. Coordination 18. PISA 19. NIEPA
7.	Ms. R. Savithri DDG(Stats)	Statistics relating to School Education, Supply of data to UNESCO Institute of Statistics (UIS) and other International Agencies, Sustainable Development Goals (SDGs), Publications "Examination Results", "Educational Statistics at a Glance", "Selected Information on School Education", Index of Service (Education), Production, Population Projection, Coordination work with Ministries concerning data convergence, Millennium Development Goals (MDGs), Concurrent analysis of UDISE+ data and PGI data, Analysis of Major Reports, Content of SHAGUN Repository, Aspirational Districts, Education For All (EFA).

2. This issues with the approval of Hon'ble HRM.



(M.C. Worthing)

Deputy Secretary to the Government of India
Tel 011-23385489

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