

**F. No. 2-10/2019-EE.12**  
**Government of India**  
**Ministry of Human Resource Development**  
**Department of School Education & Literacy**  
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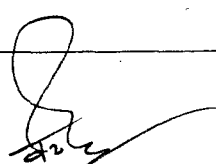
New Delhi, 1<sup>st</sup> March, 2019

**OFFICE ORDER**

In pursuance of this Department's Office Order of even number dated 1<sup>st</sup> March, 2019 regarding detailed work distribution amongst the concerned Bureau Heads in the Department, the nomenclatures of the respective Bureau Heads for official use, sanctioned strength of the Bureaus and current deployment of Director/Deputy Secretaries and Under Secretaries in the various Bureaus of the Department of School Education & Literacy are issued as follows with immediate effect. This arrangement is made to ensure that no officer at the level of Director/Deputy Secretary and Under Secretary reports partially to two officers at the same time.

Sl. No.	Name of Bureau Head	Nomenclature	Sanctioned Strength of Dir/DS	Name of Dir/DS deployed	Sanctioned Strength of US	Name of US deployed
1	Shri Sanjay Kumar, IAS (NL:1992) Joint Secretary(Inst)	JS (Institution)	4	1.Sh. D K D Rao, DS 2.Sh. T.S.Rautela, DS	4	1.Sh.Rajendra Prasad,US 2.Sh.Vinayak T. Likhari,US
2	Shri Ramachandra Meena, IRS(IT) (1993), Joint Secretary(MDM)	JS (MDM)	3 + 1 IES	1.Sh.Vijay Bhaskar Gurala,Dir 2.Ms.Ritu Aggarwal,DS 3.Ms.Deepa Anand, DS	4	1.Sh.Shubhendu Das,US 2.Sh.Arnab Dhaki,US 3.Sh.Sachin Arora,US 4.Sh.Rajiv Kumar,US
3	Shri Rajib Kumar Sen, (IES: 1993), Joint Secretary & Economic Adviser	JS & EA	2	1.Sh. P.K Bali,DS	2	1.Sh.Gopal Ram,US
4	Smt. Lamchonghoi Sweety Changsan, IAS (AM: 1994), Joint Secretary(SS-1)	JS (SS-1)	4	1.Sh. Ravi Katyal, DS 2.Ms. Purnima Tudu,DS 3.Sh. V.K. Verma,DS	5	1.Sh. K.L Ahuja,US 2.Sh.Anil Gairola,US 3.Ms. Ruchi Mahajan, US
5	Shri Sachin Sinha, IAS(MP:1995) Joint Secretary (AE, Admin)	JS (AE/Admin.)	3 + 1 IES	1.Sh. M.C. Worthing,DS 2.Sh. M.P.Singh,DS	4	1.Sh.Rajendra Sharma,US 2.Sh.Shah Faiz Ahmed,US 3.Ms.Renu Nigam,US 4.Sh.Rajesh Samplay,US
6	Shri Maneesh Garg, IAS(HP:1996) Joint Secretary(SS-2)	JS (SS-2)	7 + 1 IES	1.Sh. P. Mohanadasan, Dir 2.Ms.Rashi Sharma,Dir 3.Sh. Rajnish Kumar, Dir 4.Sh. M.S. Ravi,Dir (IES) 5.Sh. P.P Gupta, DS	10	1.Sh.Manjeet Kumar,US 2.Sh.Alok Jawahar,US 3.Sh.Ashok Giri,US 4.Sh.Dalbir Singh,US 5.Sh.Sushil Bhushan,US 6.Sh.H.M Sonkusare,US 7. Sh. Jagdish Lal, US
7	Ms. R. Savithri, ISS (1986) DDG(Stats)	DDG (Stats)	1 ISS	1.Ms.Swapna Bhattacharya,Dir	0	
8	Ms. Darshana M. Dabral, IPTA&FS (1990), Joint Secretary & Financial Adviser	JS & FA	1	1. Sh. Anil Kakria, Dir.	1	1. Sh. P.K. Srivastava, AFA

2. This issues with the approval of Secretary (SE&L).

  
**(M.C. Worthing)**  
Deputy Secretary to the Govt. of India  
Tel 011-23385489

Contd....2/-

1. All Bureau Heads of DSE&L
2. All Divisional Heads (Directors/DSs) of DSE&L
3. All Branch Heads (USs) of DSE&L
4. SOs of various sections in DSE&L
5. Dir(Fin.), IFD, DSE&L
6. US(E.I/II/III/IV)/US(S&S)/US(Vig.)
7. US(CDN/Parliament), MHRD
8. AFA(PKS), IFD, DSE&L
9. US(EE.1/Coord.), DSE&L, MHRD
10. US(ICC), MHRD
11. SO(IFC/RTI)
12. Sr. Technical Director, NIC, MHRD with the request to upload the above order and undertake other requisite action at their end.
13. CMIS Unit, MHRD – for uploading on the e-office portal of the Ministry.

**Copy to:**

1. PS to HRM
2. Sr. PPS to Secretary(SE&L)
3. PS to JS(Admin.), DHE, MHRD
4. PS to JS(Inst.)
5. PS to JS(MDM)
6. PS to JS&EA
7. PS to JS(SS-1)
8. PS to JS(AE/Admin.)
9. PS to JS(SS-2)
10. PS to DDG(Stats)
11. PS to JS&FA