

F. No. 15-1/2017-EE.14(Vol-I)  
Government of India  
Ministry of Human Resource Development  
Department of School Education & Literacy  
EE.14 Section

\*\*\*\*\*

New Delhi, dated 19<sup>th</sup> May, 2017

**Subject: Sarva Shiksha Abhiyan (SSA) - 255<sup>th</sup> Meeting of the Project Approval Board (PAB) held on 03.04.2017 for TSG-SSA for the Financial Year 2017-18 - Circulation of Minutes.**

The 255<sup>th</sup> Meeting of the Project Approval Board of SSA was held on 03.04.2017 under the chairmanship of Secretary (SE&L) in Conference Room No. 112, C Wing, Shastri Bhawan, New Delhi to consider the Annual Work Plan & Budget (AWP&B) of Technical Support Group (TSG) for SSA Scheme during the year 2017-18.

2. A copy of minutes in respect of TSG for SSA is enclosed.



(Alok Jawahar)

Under Secretary to the Government India

Tel. No. 011- 23381095

Email: [ee14.edu@gmail.com](mailto:ee14.edu@gmail.com)

To

1. Ms. Leena Nair,  
Secretary, Ministry of W & C.D.
2. Smt. M. Sathiyavathy,  
Secretary, Ministry of Labour & Employment.
3. Shri G. Latha Krishna Rao,  
Secretary, Ministry of Social Justice & Empowerment, New Delhi.
4. Shri Anoop Kumar Srivastava,  
Secretary, Ministry of Tribal Affairs.
5. Shri Parameswaran Iyer,  
Secretary, Ministry of Drinking Water & Sanitation,
6. Shri Ameising Luikham,  
Secretary, Ministry of Minority Affairs.
7. Shri N. S. Kang,  
Secretary, Department of Disability Affairs, Ministry of Social Justice & Empowerment.
8. Ms. Alka Tiwari  
Adviser (Education), Niti Aayog.

9. Prof. Hrushikesh Senapaty,  
Director, NCERT.
10. Prof. J.B.G. Tilak,  
Vice Chancellor, NUEPA.
11. Chairperson,  
NCTE, Hans Bhawan, Wing II, 1 Bahadur Shah Zafar Marg, New Delhi - 110002.
12. Prof. M. Aslam,  
Vice Chancellor, IGNOU, Maidan Garhi, New Delhi.
13. Member Secretary, NCPCR,  
5th floor, Chanderlok Building, Janpath, New Delhi - 110001.
14. Ms. Darshana M. Dabral,  
JS & FA, MHRD.
15. Dr. K.L. Sarkar,  
ED (CP), Ed. CIL.
16. Shri A.K. Aggarwal,  
Advisor, Ed. CIL.

Copy to:

10. Dir(MJ)/Dir(GCH)/Dir(SJ)/Dir(PM)/DS(AS)
11. US(VKV)/US(MK)/US(AJ)/US(AG)/US(KJS)
12. Dir/DS of RMSA-I, II, III & IV
13. Dir(MDM)
14. Dr. Vardha Nikalje, DEE, NCERT, New Delhi.
15. Prof. Suniti Sanwal, DEE, NCERT, New Delhi.
16. Ms. Sonika Kaushik DEE, NCERT, New Delhi.
17. Shri S. Ghosh, Project Manager, TSG-SSA.
18. NIC, MHRD for uploading on website.

Copy for information to:-

PPS to Secy (SE&L)  
PS to AS(SE)  
PS to JS(SSA) EE-II.



(Alok Jawahar)

Under Secretary to the Government India

Tel. No. 011- 23381095

Email: [ee14.edu@gmail.com](mailto:ee14.edu@gmail.com)

Government of India  
Ministry of Human Resource Development  
(Department of School Education & Literacy)

\*\*\*\*\*

**Minutes of the 255<sup>th</sup> meeting of the Project Approval Board (PAB) held on 03.04.2017 to consider the Annual Work Plan & Budget (AWP&B) 2017-18 of Technical Support Group (TSG), Sarva Shiksha Abhiyan (SSA), Ed.CIL, New Delhi.**

1. The 255<sup>th</sup> meeting of the PAB for considering the AWP&B 2017-18 for TSG of SSA, managed by Ed.CIL India Limited, a PSU under this Ministry was held on 03.04.2017.
2. A list of participants who attended the meeting is at **Annexure-I**.
3. The PAB reviewed the receipt and expenditure status of TSG, SSA for the year 2016-17. The Ed. CIL informed that:
  1. Funds available with TSG as 01.04.2016 (O.B.) - Rs.1,27,61,232/-
  2. Funds received from MHRD during 2016-2017 - Rs.13,94,88,000/-
  3. Total funds available with TSG-SSA during 2016-17- Rs.15,22,49,232/-
  4. Expenditure incurred by TSG-SSA in 2016-17 - Rs.12,27,16,595/-
  5. Funds available with TSG-SSA as on 01.04.2017 - Rs.2,95,32,637/-

Thus, as on 31.03.2017 the total fund released by MHRD to TSG-SSA was 1394.88 lakh and EdCIL provisionally utilized Rs.1227.16 lakh.

A summary statement for the expenditure incurred by TSG, SSA from 1<sup>st</sup> April, 2016 till 5<sup>th</sup> March, 2017 as shown to the PAB is at **Annexure-II**.

4. PAB reviewed the activities/expenditure incurred by the TSG, SSA against the approved outlay of Rs.2198.63 lakh during 2016-17. PAB also discussed various issues of the annual plan of TSG, in respect of each Unit.
5. An outlay of Rs. 2299.15 lakh for TSG-SSA was approved by the PAB for 2017-18 as per details given in **Annexure-III**. Unit-wise approvals accorded by the PAB are also at **Annexure-IV**. Funds would be released after adjustment of unspent balance.
6. The PAB discussed and in-principle agreed for closing down the physical office of TSG-SSA at Guwahati, Assam and accordingly, for moving/shifting of office including manpower, fixed assets, infrastructure etc. of TSG-SSA, Guwahati, Assam to TSG, SSA office at Barakhamba Road, New Delhi by June-July, 2017.

7. PAB advised that the Consultants would make PPT in the Department bringing out findings and suggestions, immediately followed by visit of States/UTs on tour.
8. PAB noted that 22 posts of Consultants (including Sr. Consultant/ Chief Consultant) in different units of TSG, SSA were advertised. After completing the process of recruitment, a total of 13 Consultants were appointed by EdCIL in TSG SSA project.
9. PAB agreed to the proposal of Ed. CIL that all Support Staff (WPO) under TSG-SSA may be re-designated as "Project Assistant".
10. PAB accepted the proposal of Ed.CIL in the Work Plan for procurement and supply of Laptops to Consultants and other officials so that they could easily work from home also and are able to provide information online even during holidays/weekly off, as and when required by the Department. PAB advised that all Consultants/officials must use Laptops and Data Cards/Dongle at Home/Office/MHRD with less dependence on Desktops.
11. PAB agreed that Swift Dzire or equivalent vehicle will be provided to Bureau Head/JS. PAB also agreed that Indigo or equivalent vehicle will be provided to all Divisional Heads in respect of the monthly vehicles already deployed to them for official use w.e.f. 01.04.2017. On need-based vehicle to other officials in the Department would also be provided on day to day basis.
12. PAB advised that combined Workshops for SSA and RMSA may be conducted for the interventions which are common to these Schemes. Accordingly, Regional Workshop on Gender, Equity, IEDS, PFMS-Finance etc., may be organized jointly in various States.
13. PAB directed that while organizing Regional Meetings/Workshops in various States, detailed agenda, minutes of the meetings/follow-up action must be prepared.
14. PAB desired that Ed CIL may evolve a mechanism for "Quality Control over Consultants' Work." PAB also discussed in length and suggested that Ed CIL may conduct a research on value-addition for various activities to the Department.
15. PAB advised to set up a Committee of Directors from SSA, RMSA, MDM and TE Bureaux, to assess the work of TSG in these Schemes and recommend suggestions for enhancing the quality and effectiveness of their consultancy services.

16. PAB directed that Lease line may be procured for TSG-SSA for faster connectivity, downloading of data for smooth monitoring of Shagun Portal.

The meeting ended with a vote of thanks to the Chair.

\*\*\*\*\*

**LIST OF PARTICIPANTS**

Dated 3<sup>rd</sup> April, 2017

1. Shri Dr. K.L. Sarkar, ED (CP).
2. Shri G.C. Hosur, Dir, MHRD.
3. Ms. Rashi Sharma, DS, MHRD.
4. Shri Alok Jawahar, Under Secretary, MHRD.
5. Shri S Ghosh, PM, SSA.
6. Shri A.K. Aggarwal, Advisor\TSG.
7. Shri K. Girija Shankar, Senior Consultant (Monitoring, SSA).
8. Ms. Shilpa Aggarwal, TSG-SSA.
9. Dr. Aushu, TSG-SSA.
10. Ms. Arti Panchal Consultant Research, TSG-SSA.
11. Shri Praval Sharma, TSG-SSA.
12. Shri S.C. Arora, TSG-SSA.
13. Shri S.P. Malhotra, TSG-SSA.
14. Shri M.M.S. Uberoi, Sr. Consultant, Civil Work, TSG-SSA.
15. Shri B.L. Bijlani, TSG-SSA.
16. Shri Satya Prakash, TSG-SSA.
17. Dr. R. N. Lenka Sr. Consultant, TSG-SSA.
18. Ms. Ajit Kaur, TSG-SSA.
19. Ms. Divya Singh, TSG-SSA.
20. Ms. Anamika Mehra, TSG-SSA.
21. Ms. Kiran Dogra, TSG-SSA.
22. Smt. Purabi Pattanayak, Sr. Consultant, TSG-SSA.
23. Ms. Vandana, Kapoor, Sr. Pedogogy, Consultant, TSG-SSA.
24. Shri Shashikant Srivastava, TSG-RMSA.
25. Shri Manas Ranjan Behera, Manager (Information Systems & RMSA)

Ed.CIL's TSG		
<b>SARVA SHIKSHA ABHIYAN</b>		
SUMMARY STATEMENT OF EXPENDITURE INCURRED (UN-AUDITED)		
& POSITION OF FUNDS RECEIVED/SPENT		
[1st April 2016 to Till 5th March 2017]		
Sl. No.	Particulars	Amount (Rs.)
	<b>STATEMENT OF EXPENDITURE (UNAUDITED)</b>	
1	Consultancy Fee (including committed expenditure)	14491319
2	Staff Salary (including committed expenditure)	19757802
3	Field & State Visits, Monitoring, etc.	3271831
4	Workshops, Seminars, Meetings, etc.	12999302
5	Research, Evaluation, Documentation, etc.	0
6	Others (Contingency etc.)	2263740
	<b>Sub-Total(i) (Annexure-VII)</b>	<b>52783994</b>
7	Space & Utilities & other administrative expenses	12901781
	<b>Sub-Total(ii)</b>	<b>65685775</b>
8	Ed.CIL Overheads & Margin @ 13.5%	8867580
	<b>Sub-Total(iii)</b>	<b>74553355</b>
9	Service Tax @ 15% as per Govt. norms on gross value of expenditure	11183003
10	<b>Sub-Total (iv)</b>	<b>85736358</b>
11	Payment of Rental & Maintenance etc. at TSG-SSA & NE Cell	21577112
	<b>Sub-Total (v) [10 and 11]</b>	<b>107313470</b>
12	Advances given to various agencies	3681049
13	<b>Expenditure Incurred</b>	<b>110994519</b>
14	Opening fund available as on 01.04.2016	12761232
15	<b>Sub-Total (vi) [S.No. 13 and 14]</b>	<b>98233287</b>
16	Funds Received for F.Y. 2016-17	86346000
17	<b>Fund Available [S.No. 16 - 15]</b>	<b>* -11887287</b>

\* As on 05.03.2017.

<b>Ed.CIL' TSG</b> <b>SARVA SHIKSHA ABHIYAN</b> <b>SUMMARY OF BUDGETED EXPENDITURE</b> [1st April 2017 to 31st March 2018]		
Sl. No.	Particulars	Amount (Rs.)
1	Consultancy Fee (including Short-term, ToR based etc.)	35400000
2	Staff Salary	27036000
3	Field Visits to States for Monitoring/JRM/Appraisal etc.	6360000
4	Workshops, Seminars, Review Meetings etc.	41900000
5	Research Evaluation, Data Analysis and Data Collection, etc.	10400000
6	Contingency	3400000
	<b>Sub-Total (i) [Sl.No. 1 to 6]</b>	<b>124496000</b>
7	Administrative Expenses & Utilities [See Annexure - IV (sub-total (i))]	30630000
	<b>Sub Total (ii) [ Sl.No.1 to 8]</b>	<b>155126000</b>
8	Ed.CIL Overheads & Margin @ 12% [On items other than Rental, Advertisement etc.][ on items Sl.No. 1 to 7]	18615120
	<b>Sub Total (iii)</b>	<b>173741120</b>
9	Service Tax on Sub-Total (iii) @ 15% on gross value of expenditure as per norms of Govt. of India	<b>26061168</b>
	<b>Sub Total (iv)</b>	<b>199802288</b>
10	Rental Charges for hiring of office spaces including Service Tax @14.5% [See Annexure - IV]	30113500
	<b>Grand Total [Sl.No. 1 to 10]</b>	<b>229915788</b>

