Government of India Ministry of Human Resource Development Department of School Education and Literacy

Minutes of the 233rd PAB meeting held on 3rd March, 2016 for approval of the Annual Work Plan & Budget of Sarva Shiksha Abhiyan (SSA) for the UT of Daman & Diu for the year 2016-17

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1. INTRODUCTION

- i. The 233rd meeting of the Project Approval Board for considering the Annual Work Plan and Budget (AWP&B) 2016-17 for SSA for Daman & Diu was held on 3rd March, 2016 under the Chairmanship of Dr. S.C. Khuntia, Secretary (SE&L).
- ii. The list of participants who attended the meeting is attached at *Annexure-I*.
- iii. Secretary (SE&L) welcomed the participants and invited the UT representatives led by Shri L. R. Garg, Secretary (Education)/ Chairman (SSA) to make a brief presentation on implementation status of the scheme in Daman & Diu.
- iv. Shri L. R. Garg, Secretary (Education)/ Chairman (SSA), Daman & Diu gave details of the activities under the quality initiatives of the UT like Class I & II (Early Reading Writing and Comprehension (ERWC) and Early Mathematics (EM)), Padhe Bharat Badhe Bharat (PBBB) and Rashtriya Avishkaar Abhiyaan (RAA). UT has initiated the use of Quality Monitoring Tools developed by NCERT. The UT has adopted textbooks from Gujarat State. He informed the PAB that all the Govt. Elementary Schools of UT of Daman & Diu are having pucca and separate toilets for boys and girls with water facilities. Every Government Elementary School of UT Administration is provided a cleaner and sweeper to clean and maintain the toilets. There are 2 persons appointed for cleaning and maintaining the toilets. An honorarium of Rs 2000/- per month is provided to cleaner and sweepers to keep the toilets maintained.

2. PROGRESS in 2015-16: COMMITMENTS AND ACTION TAKEN

The PAB reviewed the progress made in implementing the commitments given by the UT in 2015-16. The status in respect of some of the major commitments and the comments of the PAB thereon are as follows:-

Sl.	Commitments	Action taken	Comments
No.			
i.	UT will undertake third party sample study on learning level for classes II, III and VII.	UT does not have Educational Institutes like DIET/SCERT to carry out the third party sample study on learning level. During 2016-17, UT will initiate third party study in the coordination with NCERT.	Noted
ii.	UT will ensure completion of civil works sanctioned under SSA and saturate toilet and drinking water in all existing schools.	All the schools of UT have separate boys & girls toilets and drinking water facilities.	Noted
iii.	UT will provide for and maintain a budget head for the Centrally Sponsored Scheme of SSA in its UT budget for 2015-16	Budget head for Centrally sponsored scheme of SSA is provided by UT.	Noted

iv	The UT should orient all project functionaries, MIS functionaries in particular, in the triangulation data from different sources and in respect of different indicators to help them develop an understanding of the nature of challenges in the way of ensuring that all children are in school.	Accounts, IED, Quality intervention participate in the orientation programmes of MHRD, EdCIL, NCERT &	Noted
vi	The UT will roll out and use Quality Monitoring Tools developed by NCERT.	UT has initiated the use of Quality Monitoring Tools developed by NCERT	Noted
vii	The UT will provide its share for the approved plan as per the revised centrestate sharing pattern and first installment of the UT share would be released to the State Implementation Society within one month of release of central share.	As the funding pattern has been changed, UT was not required to release its share.	Noted
viii	UT will go through in detail the NCERT, NAS (Round-III) findings for the UT for classes III and VIII and take corrective action as well as to dissemination against all elementary school teachers	NAS for Class III (Round-III) was conducted with the help of NCERT. The report of the same was shared with the Primary teachers during the teachers training.	Noted.

3. PAB also reviewed the progress against the targets set by the UT in the Result Framework 2016-17. The Results Framework is attached at **Annexure-II**.

4. APPRAISAL ISSUES- 2016-17

- a. While appreciating the efforts of the UT, PAB noted the following;
 - i. 18.87% (10 Schools) schools at primary level and 5.26% (2 Schools) school at upper primary level are not meeting the mandatory RTE norms for PTR. UT needs to rationalize posting of surplus teachers, if any.
 - ii. One primary school sanctioned under SSA during 2004-05 to Daman District is yet to be opened due to land problem. (Encroachment of land).
 - iii. PAB also suggested the UT should get regular support from the State of Gujarat all academic inputs.
 - iv. UT has initiated the use of Quality Monitoring Tools developed by NCERT.
 - b. The specific issues highlighted during the appraisal of the UT AWP&B are given below:

i. Educational Indicators

- 18.87% (10 Schools) schools at primary level and 5.26% (2 Schools) school at upper primary level are not meeting the mandatory RTE norms for PTR. UT needs to rationalize posting of surplus teachers, if any.
- NER is low at primary (82) and upper primary (84) level.
- GPI is low at primary level (0.85) and at upper primary level (0.88).

ii. Access & Special Training for Out of School Children

• UT has done GIS mapping of its schools using Google earth and has shared the data with NIC. As per NIC report, Geo coordinates of all 126 schools are correct.

- One primary school sanctioned during 2004-05 under SSA in Daman District is yet to be opened due to land problem. (Encroachment of land).
- Out of Schools children are mainly from Bihar and UP, besides natives of Daman & Diu. The special training material is made available in Gujarati and Hindi.
- All EGS centres have been converted into Schools.

iii. Inclusive Education (IE)

- 40.54% CWSN are covered through HBE, which is very high. However, there is no mainstreaming from HBE.
- 86 OOS CWSN as per IMRB Survey 2014.

iv. Quality

- The UT has adopted textbooks from Gujarat State.
- The UT should get regular support from the State of Gujarat for all academic inputs

5. EXPECTED OUTCOMES

In the PAB meeting the following specific outcomes have been agreed to:

- i. It is expected that all out-of-school children will be in school during next 2-3 years. For the year 2016-17, UT has identified 290 **Out of School Children (OoSC)** and it has committed that at least 50% children out of these will be enrolled in schools during 2016-17.
- ii. **Dropout rate** will be reduced from 3.32 (in 2014-15) to 2.23 (in 2016-17) in respect of Primary schools and from 2.21 (in 2014-15) to 1.21 (in 2016-17) in Upper Primary schools.
- iii. Child wise database is to be collected (using Aadhaar wherever available or any other unique Id for every child) during 2016-17 to monitor their progress and to track out of school children.
- **iv.** For standards I to VIII the target for 2016-17 to be achieved in the State Achievement Survey (SAS) and National Achievement Survey (NAS) is that all children will score 40% or above in all subjects

6. COMMITMENTS FOR THE YEAR 2016-17

In the PAB meeting the following commitments have been made by the UT.

Part a - Standard Commitments

- i. UT will set up an MIS for teacher transfer and redeployment.
- ii. UT will rationalize /consolidate schools within the provisions of the RTE Act.
- iii. UT will undertake Capacity Building of school heads and educational administrators.
- iv. UT will update the information on SSA web portal of the MHRD and on SSA MIS portal.
- v. UT will create an online inventory of school assets and link it with GIS mapping of schools.

Part b: Commitments specific to the UT:

- i. 18.87% (10 Schools) schools at primary level and 5.26% (2 Schools) school at upper primary level are not meeting the mandatory RTE norms for PTR. UT needs to rationalize posting of surplus teachers, if any.
- ii. One primary school sanctioned under SSA during 2004-15 to Daman District is yet to be opened due to land problem. (Encroachment of land).
- iii. PAB also suggested the UT to get regular support from the State of Gujarat all academic inputs.
- iv. PAB also suggested the UT should to get regular support for RAA from IIT Mumbai for Daman and from IIT Gandhi Nagar for Diu.
- v. UT will ensure immediate release of funds to the SIS for effective implementation of the Scheme.

7. SUGGESTIONS by MHRD

MHRD recommends that the following suggestions may be implemented for further improvement of the SSA.

- i. UT is encouraged to explore funding for activities through convergence from other Ministries like Ministry of Rural Development; Ministry of Drinking Water and Sanitation; Ministry of Health and Family Welfare; Ministry of Tribal Affairs; Ministry of Social Justice and Empowerment; Ministry of Minority Affairs; Ministry of Urban Development; Ministry of Science and Technology; Ministry of Culture and others.
- ii. UT may create a separate cadre of Headmasters.
- iii. UT is encouraged to look for options of Corporate Social Responsibility (CSR) / Public-Private Partnership (PPP) with various stakeholders.
- iv. UT will develop a policy for teacher transfer as implemented in Karnataka.
- v. Civil works to be completed by December, 2016.

8. PAB APPROVALS

The district and UT plan submitted by the UT for 2016-17 and the appraisal note circulated by the TSG were discussed in detail. The category wise breakup is as follows:

APPROVALS UNDER CATEGORY 1

1. Reimbursement of Fee against 25% admission under Section 12(1)(c) of the RTE Act, 2009: There was no proposal from the UT.

2. Free Textbooks

The PAB approved the outlay for free textbooks as detailed below:

(Rs. in lakh)

	Category of children	Unit cost/ child	No of children	Outlay approved
	Classes I to II	0.00150	3496	5.2440
Free Text book	Classes III, IV & V	0.00150	5775	8.6625
	Classes VI, VII & VIII	0.00250	5418	13.545
	Classes I to II	0.00150	1	0.0015
Large Print Book	Classes III, IV & V	0.00150	4	0.0060
	Classes VI, VII & VIII	0.00250	1	0.0025
	Classes I to II	0.00150	1	0.0015
Braille Book	Classes III, IV & V	0.00150	2	0.0030
	Classes VI, VII & VIII	0.00250	1	0.0025
	Total		14699	27.47

3. Uniforms

The PAB approved the outlay for uniforms as detailed below:

(Rs in lakh)

S. No.	Intervention	Unit Cost	Approved Outlay	
S. 110.	Intervention	Unit Cost	Phy.	Fin.
1.	All Girls	0.0040	6156	24.62
2.	SC Boys	0.0040	120	0.48
	Total		6276	25.10

- * UT will ensure that the SC and ST boys who are already in the category of BPL would not be repeated under the BPL category.
- **4. Residential School/Hostel:** There is no proposal from the UT
- 5. Kasturba Gandhi Balika Vidyalaya (KGBV): There is no KGBV in the UT.

6. Inclusive Education for Children with Special Needs (CWSN):

PAB approved the outlay under inclusive education for 218 CWSN identified at a unit cost of Rs. 3000/- per child for indicative activities as given below:-

(Rs. in lakh)

S. No.	Intervention	Unit Cost	Approved Outlay	
5. 110.		Unit Cost	Phy.	Fin.
1.	Assessment Camps	0.001	259	0.259
2.	Provision of Aids and Appliances, ICT Material, resource room material	0.030	156	3.95
3.	World Disabled Day	2	-	0.36
4.	Special Olympic (Sports) for CWSN	2		0.5
5.	1-Day parents training cum Meeting	0.001	201	0.201
6.	5-dayt raining of teachers on ICT material	0.002	91	0.91
7.	3-day training of teachers on Curriculum adaptation	0.002	60	0.36
	Total			6.54

7. School Grant

PAB approved School Grant for the following number of primary and upper primary schools given as under:

(Rs. in lakh)

Nature of grant	Category Unit cost	Unit cost	Approved	
Nature of grant		Phy	Outlay	
0.11.0	Primary	0.050	52	2.60
School Grant	Upper Primary	0.070	38	2.66
Total				5.26

8. Project Management Cost

It was noticed that salary constituted a very high proportion of Project Management costs. PAB advised the State to rationalize its posts and salaries in its Project offices. The details of the management cost at **State Project Office (SPO)** and **District Project Office (DPO)** approved by PAB are as follows:

a) Activity wise detailed breakup of Management Cost at SPO level

(Rs. in lakh)

Sl. No.	Activity	Approved Financial Outlay
1	Salary / MR to Staff	17.39
2	Consumable Office Expenses /TADA / Office Equipments	1.00

Sl. No.	Activity	Approved
		Financial Outlay
3	Hiring of Vehicles/POL	1.00
4	Printing & Stationeries	0.00
5	Telephone Expenses and Internet	0.00
6	Consultancy Charges Including Audit Fees	1.00
7	Media & publicity, Documentations	1.00
8	Capacity building /Workshops/meetings	0.00
9	Office Equipments	0.00
10	MIS activities (IT infrastructure)	0.00
11	Website Development of SSA	0.00
Sub To	tal	4.00
Grand '	Fotal	21.39

b) Activity wise detailed breakup of Management Cost at DPO level

(Rs. in lakh)

Sl.	Activity	Approved
No.		Financial Outlay
1	Salary / MR to Staff	21.85
2	Consumable Office Expenses /TADA / Office Equipments	4.50
3	Hiring of Vehicles/POL	2.00
4	Printing & Stationeries	2.50
5	Telephone Expenses and Internet	2.00
6	Consultancy Charges Including Audit Fees	2.30
7	Media & publicity, Documentations	2.50
8	Capacity building /Workshops/meetings	2.00
9	Office Equipments	2.50
10	MIS activities (IT infrastructure)	2.50
11	Website Development of SSA	0.00
	Grand Total	44.65

APPROVALS UNDER CATEGORY 2

9. Transport Facility: No proposal for transport facility

10. Special Training for Out of School Children (OoSC)

PAB advised the UT that all children enrolled in different interventions under Special Training should be given a unique I.D. (preferably Aadhar number wherever available). It should be ensured that all children from special training centres are mainstreamed into regular schools and children once mainstreamed are not enrolled in special training centres again. The status of out of school children reported by the UT is as follows:

A :	New Id	entified OoSC in 2016-1	17
Age in years	Boys	Girls	Total
06-07	48	53	101
08-10	110	80	190
11-14	68	36	104
Total	226	169	395

The PAB approved an outlay for Special Training for coverage of 395 out of school children as detailed below:

(Rs. in lakh)

Intervention		Unit cost	Children	Fin.
Non-Residential (Fresh)				
(a) 12 months		0.060	25	1.5
(b) 9 months		0.045	31	1.4
(c) 6 months		0.030	65	1.95
(d) 3 months		0.015	105	1.58
	Total		226	6.42

11. Teachers' Training

PAB approved the outlay for teachers' training as detailed below: -

(Rs. in lakh)

Intervention	Unit Cost	Outlay A	pproved
Intervention		Phy.	Fin.
(A) Training of Teachers			
Refresher In-service Teachers' Training at BRC	level		
(a) Class I & II	0.0060	100	0.6
(b) Class III to V	0.0060	183	1.098
(c) Class VI to VIII	0.0060	329	1.974
Follow up meetings at CRC level		0	0
(a) Class I & II	0.0100	100	1.00
(b) Class III to V	0.0100	183	1.83
(c) Class VI to VIII	0.0100	329	3.29
(B) Training of Resource Persons			
Training for Resource Persons & Master Trainers (this may incl	ude BRCCs, B	RPs, CRCCs,
DIET faculties and any other persons designated as	Resource Per	rsons)	
		, <u>,</u>	
(a) Class I & II	0.0080	15	0.12
(b) Class III to V	0.0080	15	0.12
(c) Class VI to VIII	0.0080	15	0.12
(C) NUEPA School Leadership Programme		0	0
Head Teacher Training	0.016	44	0.704
Total		1313	10.86

12. Academic Support & Supervision through BRCs/ URCs and CRC

The UT has 02 Block/Urban Resource Centres (BRCs/URCs) and 07 Cluster Resource Centres (CRCs). The PAB approved the following outlay for academic support through BRCs/ URCs and CRCs:

a) BRC/URCs

(Rs. in lakh)

Intervention	Unit Cost	Outlay A	pproved
Intervention		Phy.	Fin.
Salary of Faculty and Staff			

(a) 6 RPs at BRC for subject specific training, in position	0.2640	7	22.176
(b) 2 RPs for CWSN in position	0.1750	2	4.20
(c) 1 MIS Coordinator in position	0.1760	2	4.224
(d) 1 Data Entry Operator in position*		Nil	Nil
(e) 1 Accountant-cum-support staff for every 50 schools in position	0.1540	2	3.696
Contingency Grant	0.5000	2	1.00
Meeting TA (@ Rs. 2500 P.M.)	0.3000	2	0.60
Total		2	35.896

^{*}Not in position. The financial provision may be made once the incumbent joins the post.

b) Cluster Resource Centres (CRC)

(Rs. in lakh)

Intervention	Unit Cost	Outlay A	pproved
intervention		Phy.	Fin.
Salary of Cluster Coordinator, full time and in position	0.264	4	12.672
Contingency Grant	0.100	7	0.70
Meeting TA (@ Rs. 1000 P.M.)	0.120	7	0.84
Total		7	14.212

Note: Salary for vacant posts will be sanctioned once these are filled and persons join duty.

13. Learning Enhancement Programme (LEP)

The PAB approved the following outlay for Learning Enhancement Programmes (LEP) for specific activities for enhanced learning outcomes.

(Rs.in lakh)

Intervention	U-4 Cost	Outlay Approved			
	Unit Cost	Phy.	Fin.		
(a) Class I & II	0.00064	3496	2.23		
(b) Class III to V	0.00117	5775	6.76		
(c) Class VI to VIII	0.00138	5418	7.49		
Total			16.48**		

^{**}The activity may be finalized by the UT and get it approved by its EC. The activity should be focused on learning outcomes.

14. Innovation fund for Computer Aided Learning (CAL) Programme:

The PAB approved an outlay of Rs. 11.315 lakh for CAL for 13 schools (List of school under CAL is at **Annexure-III**) in 2 districts (13 computers @ Rs. 0.40 lakh in each schools and Projector (07), purchase of curriculam transaction materials, CDs for upper primary students etc.) and Rs. 50.00 lakh for conducting activities under Rashtriya Avishkar Abhiyaan (RAA) and enhancement for learning of Science and Maths @ Rs. 25.00 lakh per district for 2 districts.

15. Library (one time grant): There is no proposal from the UT as this is a one-time grant.

16. Teacher Grant

The PAB approved annual grants of Rs. 3.06 lakh as per the following details:

(Rs.in lakh)

Noture of great	Category	TI:4 0004	Approved			
Nature of grant		Unit cost	Phy	Outlay		
Teacher Grant	Primary (Class I & II)	0.005	100	0.500		
	Primary (Class III to V)	0.005	183	0.915		
	Upper primary	0.005	329	1.645		
Total				3.06		

17. TLE for New Schools: There is no proposal from the UT.

18. REMS

The PAB approved an outlay of Rs 0.328 lakh @ Rs 344.737 for 95 schools.

(Rs. in lakh)

			(======================================
	Research & Evaluation Activities	Outlay approved	Remarks
1A	UT Level		
	Research and Evaluation		
a.	Child Tracking System	0.28	Recommended@1 per child.
	Sub Total	0.28	
1 B	Supervision & Monitoring		
a.	SCPCR @Rs 50 per School	0.0475	
	Sub total	0.0475	
	Grand Total	0.3275	

Recommendations: Break-up of REMS proposed for 2016-17 (Number of School 95)

	UT level @ Rs 344.737/ per school	District level @ Rs. / per school	Outlay approved @ Rs 344.737/ per school
Research & Evaluation	0.28	N.A	0.28
Supervision &	0.00	N.A	0.00
Monitoring			
SCPCR @50 per	0.0475	N.A	0.0475
School.			
Total	0.3275		0.3275

19. Innovation

The PAB approved an outlay of Rs. 100.00 lakh, under Innovation for Equity. The funds approved under this head are for implementing Padhe Bharat Badhe Bharat, an initiative for improvement of learning outcomes in elementary classes (Std. I-V). The funds approved under this component are for implementing, special projects like Twinning of schools, involvement of volunteers for co-scholastic activities and activities for highlighting cultural heritage and language of partner State, Ek Bharat

Shreshth Bharat and any other innovative activities approved by MHRD, targeting all children in the elementary classes. The PAB approved for following outlay is given below:-

(Rs.in lakh)

	Outlay Approved				
Intervention	Unit Cost	Phy.	Fin.		
Innovation Head up to Rs. 50 lakh per district					
Girls Education	12.50	2	25.00		
Intervention for SC / ST children	12.50	2	25.00		
Intervention for Minority Community children	12.50	2	25.00		
Intervention for Urban Deprived children	12.50	2	25.00		
Total			100.00		

20. Community Mobilization Activities

An outlay of Rs. 3.00 lakh under 0.5% norm (Community Mobilization activities) was approved to conduct media and community participation activities, campaigns such as enrollment drives, awareness about SSA-RTE in EBB's/SFD's and decentralized grievance redressal mechanism subject to the condition that a detailed media action plan with unit cost is approved by the UT Executive Committee.

21. SMC/PRI Training -

The PAB approved for under Community training was approved as detailed below:

(Rs. in lakh)

		Outlay Approved			
Intervention	Unit Cost	Phy.	Fin.		
SMC/PRI Training					
Non-residential (3 days)	0.003	546	1.64		
Total		546	1.64		

The SMC training would include training of SMC members on components of Swacch Vidyalaya, including maintenance of toilets, behavioural change among students and Shaala Sidhi.

APPROVALS UNDER CATEGORY 3

22. Teachers' Salary

Teachers in Position

Details of the number of sanctioned post, recruited and vacant for primary, upper primary teachers and head teachers up-to March, 2016 are as under:

Category	Sanctioned Post		Working		Vacancies				
	By UT	Under	Total	By UT	Under	Total	By	Under	Total
		SSA			SSA		UT	SSA	
PS Teachers	270	70	340	270	55	325	0	15	15
PS Head Teachers	36	0	36	36	0	36	0	0	0
PS Total	306	70	376	306	55	361	0	15	15

UPS Teachers	156	48	204	156	4	160	0	44	44
UPS Head	21	0	21	21	0	21	0	0	0
Teachers									
UPS Total	177	48	225	177	4	181	0	44	44
				_,,	-	101	U	77	
Grand Total	483	118	601	483	59	542	0	59	59

The PAB approved an outlay for teachers' salary for 59 teachers in position detailed below:

(Rs. in lakh)

	Outlay approved				
Activity	Unit Cost	Unit Cost	Phy.	Fin.	
Teachers' Salary (Recurring-sanctioned ear	lier) in posit	ion			
Primary Teachers					
Primary Teachers- Existing, in position (Regular)	0.280	0.264	55	174.24	
Upper Primary Teachers					
Subject Specific Upper Primary Teachers- in position (Regular)	0.280	0.264	4	12.672	
Part Time Instructors in position					
(a) Art Education	0.13	0.121	19	27.59	
(b) Health and Physical Education	0.13	0.121	15	21.78	
(c) Work Education	0.13	0.121	10	14.52	
Total			103	250.80	

23. Civil Works

The PAB approved the outlay for Civil Works as per the details given below:

(Rs. In lakh)

S. No.	Intouroution	Spill over		Fresh		Approved Outlay	
	Intervention	Phy.	Fin.	Phy.	Fin.	Phy.	Fin
1.	New Primary School (Rural)	1	8.00	0	0	1	8.00
2.	New Upper Primary (Rural)	2	71.5	0	0	2	71.5
3.	Additional Class Room (Rural) is at Annexure-IV	5	45.48	5	63.05	10	108.53
	Total	8	124.98	5	63.05	13	188.03

24. Maintenance Grant

The PAB approved Maintenance Grant as per the following details:

(Rs.in lakh)

Noture of great	Category	Unit cost	Outlay Approved		
Nature of grant			Phy	Fin.	
Maintenance Grant	PS and UPS	0.075	91	6.83	
		Total	91	6.83	

- **25. Opening of New Primary Schools:** There is no proposal from the UT.
- **26. Opening of Upper Primary Schools:** There is no proposal from the UT
- 27. SIEMAT (one time grant): There was no proposal from the UT as it is one-time grant.

28. NPEGEL: Activity closed

29. Special Focus Districts: No Special Focus Districts in the UT.

30. PAB Approvals

The PAB approved the AWP&B for 2016-17 of Rs. 829.27 lakh as under: -

(Rs. in lakh)

	Spill Over	Deferred	Fresh	Total
SSA	124.98	0.00	704.295	829.27
KGBV	0.00	0.00	0.00	0.00
Total	124.980	0.00	704.295	829.27

The outlay approved Rs. 829.27 lakh for 2016-17 which is 37.40% more than outlay of 2015-16. The consolidated item-wise outlays for 2016-17 approved are at **Annexure V.** The district-wise outlays for 2016-17 approved are at **Annexure VI.** The share of Central funding shall be 100% as per the funding pattern approved for 2016-17 for UT.

(Rs. in lakh)

			GoI Share (100%)			
Total Outlay	Capital Head (All civil works under SSA & KGBV)	General Head	Capital Head	General Head	Total	
829.27	188.03	641.245	188.03	641.24	829.27	

The meeting ended with a word of thanks to all present.
